

# WASHINGTON FINANCE COMMITTEE Minutes

## JULY 13, 2015

Meeting was called to order at 7:01 p.m.

In Attendance: Kent Lew, Dick Spencer, Sean Connors, and David Weissbrod

### OLD BUSINESS

Finance committee minutes from June 29, 2015, as amended, were approved.

### NEW BUSINESS

#### 1. Finalize FY15 End-of-Year Transfers

(Dan Parnell present for most of this discussion. We're coming right down to the wire according to Dan!)

- a. Transfer \$700 from Gravel Roads to Hwy Office/Shop Supplies
- b. Transfer \$1,600 from Highway Building Maintenance to Machinery Maintenance
- c. Transfer \$1,000 from Police Dept Fuel: \$6 to Police Dept Pumpkin Walk and \$994 to Police Expenses
- d. Transfer \$1,700 from Town Building Maintenance to Town Park Account
- e. Transfer \$1,830 from Winter Road Overtime: \$1,200 to Highway Dept Wages and \$630 to Highway Dept Vacation/Holiday
- f. Transfer \$2,600 from Vocation Education to Insurance
- g. Transfer \$1,100 from Transfer Station Operating Expenses to Transfer Station Maintenance
- h. Transfer \$521 from Reserve Account: \$200 to Police Salary, \$20 to Veterans Benefits, \$300 to Health Board Expenses, and \$1 to Public Health Nurse
- i. Transfer \$5,000 from Vocational Transportation to Winter Roads

#### 2. Discuss New Overtime Accountability Procedures

While there has been overtime available for summer Highway Dept work in the years past, this effort was previously buried in the Road and Bridge budget, along with Highway Dept straight-time wages and winter-related overtime wages. Now that straight-time wages and winter overtime wages have been separated from the Road and Bridge account, we also need to account for and track non-winter overtime wages. The Finance Committee members recognize that Highway Dept personnel need to respond to requests from local police dept, state police dept, utility companies, and to many other emergency situations on an overtime basis –not just in the wintertime. We will recommend to the Selectboard that the Highway Superintendent define all (non-wintertime) overtime cases to the Selectboard prior to submittal of Highway Dept wages associated with the overtime effort. This recommended procedure would most likely be necessary for FY 16 only, after which we will have a history to allow for future FY budgets.

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Comp time policy was discussed as a possibility and looks like something we should investigate further. We need to check State Payroll Law and get more input from Highway Dept and Selectboard.

### **3. Update on Financial Sustainability Project with BRCP**

Kent met with BRCP representative, Brian Domina. The process is moving forward. More information is forthcoming.

The committee meets with Selectboard following this meeting.

The Finance Committee Meeting adjourned at 7:55 PM.

Respectfully,  
David Weissbrod, Clerk